City of New Baltimore
Quarterly Budget Review
And Work Study Meeting
Regular City Council Meeting Minutes
January 25, 2016

Mayor John Dupray called the quarterly budget review meeting to order at 6:30 PM.

Roll Call: Butler, Hayman, Burkhardt, Hepp, Rutledge
Absent: none

Special Order of Business:

Review of the Quarterly Budget Reports for all Departments and General Fund.

Council reviewed the budget and revenue reports as of December 31, 2015.

Motion by Butler, second by Hayman to closed the quarterly work study meeting at 6:34 PM.
All voting yes. Opposing: none Motion carried.

Mayor John Dupray called the work study meeting regarding the Schmid Marina open at 6:35 PM.

Roll Call: Butler, Hayman, Burkhardt, Hepp, Rutledge
Absent: none

Special Order of Business:

Presentation from Gregory J. Weykamp, ASLA, LEED, AP from Edgewater Resources, LLC 518 Broad, Street, Ste. 200, St. Joseph, MI 49085, telephone number 269-408-6562, email address: gweykamp@edgewaterresources.com

Mr. Weykamp, Edgewater Resources specializes in the planning along with providing feasibility analysis for communities regarding marinas and harbors and how the marina factors into the economic development plans generated by the Small Harbors Sustainability Initiative. Their team of experts works on similar waterfront plans like the Schmid Marina. The scope of work would consist of four tasks; the first would be the initial site analysis – condition assessment, task two – Overview Market Analysis, task three – Marina Operational Assessment, task four – financial feasibility assessment. Mr. Weykamp advised he is ready to commence work immediately upon notice to proceed, and can complete the study within 60 days of authorization. The cost to perform the services as presented would be $9,880.00 excluding travel and printing expenses.

Motion by Butler, second by Hepp to close the work study meeting at 7:00 PM.
All voting yes. Opposing: none Motion carried.

Mayor John Dupray called the regular City Council meeting to order at 7:00 PM.

Roll Call: Butler, Hayman, Burkhardt, Hepp, Rutledge
Absent: Christie

Also present were Bonnie McInerney-Slater, Administrative Assistant, Jeanne Bade, City Treasurer, Tim Tomlinson, City Attorney, John Willer, Police Sargent, Brian Bilinski, Fire Chief, Greg Nikkel, Building Official, Andy Messina, Water Department Superintendent, Tom Gunst, DPS Superintendent, Emma Germain, Assessor, Bill Bade, Wastewater Plant Superintendent, Lee Miller, Parks & Recreation Director, And Linda Davis Kirksey, City Grant Writer.

Opening prayer was offered by Pastor Karen Winter.

Motion by Butler, second by Burkhardt to approve the regular meeting minutes of January 11, 2016.
All voting yes: Opposing: none Motion carried.

The City Clerk administered the oath of office to the following police officers:

Randy Blackburn	Sergeant
Marie Lindstrom	Police Officer – Full Time
Paul Heneka	Police Officer – Part Time

The Mayor presented a resolution to recently retired police officer Charles Esser.

Motion by Butler, second by Hepp to receive and file the Budget and Revenue Reports for December 2015 as presented.
All voting yes. Opposing: none Motion carried.

Motion by Hayman, second by Burkhardt to approve the consent agenda as follows:

A. Project Control Engineering $11,165.06 - Professional Services for December 2015
B. Plante & Moran $7,480.00 – Professional Services for November through December 29, 2015
C. 21st Century Media – Michigan (The Voice) $2,634.50
D. Northern Controls Group, Inc. $6,970.00
E. County of Macomb, Michigan Finance Department $2,325.00 – Annual Radio Fee for Fire Department
F. Schedule of Bills

All voting yes. Opposing: none Motion carried.

Motion by Butler, second by Hayman to receive and file the following communications and petitions:
C-1 Downtown Development Authority regular meeting minutes of December 9, 2015 (approved)
All voting yes. Opposing: none Motion carried.

Motion by Burkhardt, second by Rutledge to move agenda item S-3 Council's appointment to fill Councilman Jeff Christie's vacant council seat with the term ending November 2017 to the beginning of the agenda.
All voting yes. Opposing: none Motion carried.

Motion by Butler, second by Rutledge to table the appointment to fill the vacant Council seat until the February 8, 2016 City Council meeting.
All voting yes. Opposing: none Motion carried.
Motion by Butler, second by Hepp to table for one month the proposal from Brian Camiller of Plante & Moran to provide the City with a water/sewer/infrastructure study.
All voting yes. Opposing: none Motion carried.

Motion by Butler, second by Rutledge to adopt the Bonding Authorization Resolution for the 2016 Special Assessment Bonds (Limited Tax General Obligation) for the Windridge Subdivision Special Assessment District.
All voting yes. Opposing: none Motion carried.

Motion by Butler, second by Rutledge to adjourn the Council meeting at 8:12 PM.
All voting yes. Opposing: none Motion carried.

John Dupray, Mayor

Marcia Shinska, City Clerk