

JUN 13 2016

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CITY OF NEW BALTIMORE

DOWNTOWN DEVELOPMENT AUTHORITY (DDA) MINUTES

MAY 11, 2016

At a meeting of the City of New Baltimore Downtown Development Authority (DDA) held on Wednesday, May 11, 2016 at 7:00 p.m. at the City of New Baltimore Conference Room located at 36535 Green Street, New Baltimore, Michigan 48047, the following members were present:

PRESENT: Wojciechowski, Chairman, Lietke, Vice-Chairman, Miller, Treasurer, Cox, Krause, Niederkahr, Stabile, Dupray and Hanway, Secretary

ABSENT: Drompp, Higgins

Chairman Wojciechowski noted that Mr. Drompp had notified him that he would be out of town on business and unable to attend.

A Motion was made by Lietke, supported by Miller to excuse the absent members. The Motion Carried. There being a quorum present the meeting was called to order by Chairman Wojciechowski at 7:03 p.m.

APPROVAL OF MINUTES (April 13, 2016)

Members were in receipt of DDA minutes from the meeting of April 13, 2016. After review, the following action was taken:

MOTION

A Motion was made by Cox, supported by Dupray to approve the minutes of April 13, 2016 as presented. The Motion Carried.

APPROVAL OF AGENDA

MOTION

A Motion was made by Lietke, supported by Miller to adopt the agenda as presented. The Motion Carried.

TREASURER'S REPORT

Members were in receipt of the Treasurer Report dated April 1, 2016. A correction was made to the date for the Budget Report changing it from Jan 1 to Jan 31, 2016 to Jan 1 to Dec 31, 2016. Treasurer Miller reviewed the reports.

MOTION

A Motion was made by Lietke, supported by Krause to approve the Treasurer and Budget Reports as amended. The Motion Carried unanimously by Roll Call Vote.

PUBLIC COMMENT

There was none at this time.

GENERAL BUSINESS

A Discussion Regarding Possible Investment of \$30,000

Chairman Wojciechowski informed members that the request for the large fishfly monument to be placed at the SE corner of Washington and Green Streets that DDA members had been in unanimous agreement to submit to Art on the Bay (AOTB) for funding had not been approved. He was waiting for official notification from AOTB but had heard the request had been denied. Mr. Miller pointed out maybe clarification needed to be made that it was also going to be used to place wayfinding signs. Chairman Wojciechowski notified that AOTB meetings were held the Fourth Wednesday of every month at 6pm at the Village of East Harbor if any DDA members wished to attend.

Treasurer Miller explained that the balance of the DDA debt elimination was \$45,462.95. After discussion it was suggested the DDA could pay \$25,000 to the city this year with the balance of the debt to be completed next year. In this way, the outstanding debt was still being paid and funds would be available for a future project. The following action was then taken:

MOTION

A Motion was made by Miller, supported by Lietke to approve payment to the City of New Baltimore for the DDA's outstanding debt in the amount of \$25,000. The Motion Carried unanimously by Roll Call Vote.

B. Discussion Regarding Fundraisers

Members were in receipt of background information regarding DDA's from the Michigan Economic Development Corporation. Various fundraising ideas were discussed. Mr. Miller suggested having a community dinner/fundraiser to be held down Washington Street. He felt it could be a fun event to bring people together.

Mr. Miller also suggested maybe AOTB would be interested in putting an island with landscaping in the road where the annual Christmas tree is placed. He felt it could be feasible to do. It was pointed out something like that would need DDA, Planning, Historic, City Council and Police approval. Mayor Dupray suggested putting together a concept drawing as a first step. Mr. Miller replied he would present something at the next DDA meeting.

Ms Cox asked if action could be taken at this time to approve funding of the fishfly sculpture rather than waiting. She felt it was important to put it in place with the wayfinding signage. Members agreed and the following action was taken:

MOTION

A Motion was made by Cox, supported by Krause to approve the payment of funds for the fishfly monument with signage in an amount not to exceed \$5,000 with funds available from the DDA budget. The Motion Carried by roll call vote with Lietke abstaining.

Mayor Dupray asked if the Historical Commission had approved this to which Chairman Wojciechowski replied that they had previously approved it.

MAYOR UPDATE

Mayor Dupray provided a review of the possible purchase and plans for the old Christie funeral property. He informed members approval of the project would be on the next City Council agenda for approval.

BOARD MEMBER COMMENTS

None at this time.

ADJOURNMENT

A Motion was made by Miller, supported by Lietke to adjourn the meeting at 8:10 p.m.