

**LIBRARY BOARD OF TRUSTEES MEETING
March 23, 2016**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:40pm by Powers.
Members present: Earle, Weins, Lisica, Steffey,
Library staff present: Director: Thomas

- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Earle.
Motion approved.

- III. APPROVE OF MINUTES
Motion made by Powers, to approve minutes as presented, 2nd Weins.
Motion approved.

- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion

- IV. FINANCIAL REPORTS
 - A. Monthly expenses and revenues – Sandi’s report
Data as of 03/21/2016. Motion made by Weins, 2nd by Powers to accept as presented. Motion approved.
 - B. Monthly Fund Report – City Printout –
Received for the period ending 03/31/2016 dated 03/21//2016.
 - C. City Treasurer report –
Provided balances as of February 29, 2016.

- V. BUSINESS
 - A. OLD
 - 1. DTE report
The library’s renovation contractor Thompson-Phelan Group represented by Brian Van Peteghem provided background information on the DTE grant monies available. A DTE representative visited the library last month to look at financial/planning assistance they could provide for finishing the electrical renovations.
First strategy, DTE offered cost saving information such as replacing light fixtures and the current incandescent or fluorescent light bulbs/lamps. This strategy is self funded and is a way to save dollars on utility costs.
The second custom offering does provide grant monies to businesses that plan to remodel/reconstruct. The money provided however is finite and changes each calendar year. Business must apply through their construction company and provide technical details relevant to the electrical portion of the construction/remodeling.

Van Peteghem noted that the library could qualify for some grant money but their company (TPG) would need to do the technical engineering details. As the library does not have the finances to do the next phase of renovation, he offered to provide assistance as staff time at TPG allowed.

B. NEW

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from programs, upcoming events

B. Donations

New Baltimore Lions donated \$500.

Current renovation donation total is \$47,730.

C. Other

VII. ADJOURN

Meeting adjourned @ 8:45 pm

VIII. NEXT MEETING DATE - Wednesday, March 27, 2016 @ 7:30 PM